

COURSE BROCHURE

Facilities and Asset Management

Professional Training Course

Skillslab Training Provider

Skills for Tomorrow's World 



Course Description

Course Overview

Facilities and Asset Management is a comprehensive, knowledge-based training program designed to provide managers with a structured understanding of how facilities and physical assets support organizational performance, continuity, and value creation. The course focuses on strategic facilities planning, asset lifecycle management, maintenance principles, governance, and performance oversight, enabling organizations to manage their built environment and assets in a controlled, cost-effective, and sustainable manner.

For new and first-time managers, this course is particularly important because facilities and assets represent a significant portion of organizational investment and operational risk. As part of leadership training for new managers, the program clarifies managerial responsibilities related to asset utilization, service reliability, compliance, and coordination with technical teams. The workplace value lies in building informed managers who can make better decisions, support efficiency initiatives, and contribute to long-term asset sustainability.

Key Outcomes

- By the end of this program, participants will be able to explain the principles of facilities and asset management
- By the end of this program, participants will be able to understand the strategic role of facilities and assets in organizational performance
- By the end of this program, participants will be able to identify key stages of the asset lifecycle and their management implications
- By the end of this program, participants will be able to recognize common risks and inefficiencies in facilities operations
- By the end of this program, participants will be able to link facilities management concepts to management skills training objectives
- By the end of this program, participants will be able to support informed discussions on maintenance, utilization, and cost control
- By the end of this program, participants will be able to align facilities and asset decisions with organizational priorities

Who Should Attend

- First-time managers responsible for facilities, buildings, or physical assets
- Supervisors and section heads overseeing maintenance or support services
- Team leaders managing operational sites or infrastructure
- High-potential employees preparing for managerial responsibilities
- Staff working in facilities, maintenance, asset management, or operations
- Managers involved in planning, budgeting, or service continuity

Prerequisites: No prerequisites

Course Outline by days**Day 1 – Foundations of Facilities and Asset Management**

- Understanding facilities and asset management concepts
- Strategic importance of physical assets to organizations
- Roles and responsibilities of managers in asset oversight
- Relationship between facilities management and service performance
- Connection between asset management and leadership fundamentals course concepts

Day 2 – Asset Lifecycle Planning and Utilization

- Asset lifecycle stages from acquisition to disposal
- Planning asset use and capacity requirements
- Balancing cost, performance, and service availability
- Common challenges faced by new managers in asset planning
- Supervisor responsibilities in asset utilization

Day 3 – Maintenance Strategies and Operational Control

- Preventive, corrective, and condition-based maintenance concepts
- Managing service reliability and operational risk
- Coordination between managers and technical teams
- Linking maintenance oversight to first-time manager training goals
- Guided discussion on maintenance challenges and priorities

- Identifying and mitigating asset-related risks
- Aligning performance oversight with management skills training objectives
- Role of supervisors in sustaining asset performance

Day 5 – Integrating Facilities and Asset Management into Strategy

- Aligning facilities and asset management with organizational strategy
- Supporting long-term sustainability and value optimization
- Governance structures and decision-making frameworks
- Common challenges in sustaining effective asset management
- Knowledge review, recap, and group discussion

Methodology

The course is delivered through a primarily theoretical and structured learning approach designed for corporate and public sector professionals. Participants are introduced to facilities and asset management concepts, leadership frameworks, and simplified organizational cases through clear explanations and guided discussions. Interaction occurs at both individual and group levels, focusing on reflection and light discussion rather than intensive practical workshops. Training materials include summary sheets, a structured workbook, conceptual templates, and a practical toolkit suitable for digital or desktop review. Optional minimal pre-work or optional follow-up support may be provided upon request only.

Assessment & ROI

Assessment during the program is conducted through short quizzes, guided question-and-answer sessions, recap checks, and facilitated discussions to confirm understanding of facilities and asset management principles. These in-session assessments focus on knowledge acquisition and managerial awareness rather than technical execution. Measurement of return on investment through key performance indicators, manager evaluations, or performance reviews is managed internally by the client organization. Internal measurement is managed by the client organization and is outside the scope of our delivery. Optional follow-up or review sessions may be arranged upon request.

Instructor Profile

Facilities and Asset Management provides a strong conceptual foundation for supervisors, team leaders, and first-time managers responsible for physical assets and built environments. By combining leadership development for team leaders with a structured understanding of asset strategy and operational oversight, the program supports better decision-making, improved service reliability, and sustainable asset performance. Organizations are invited to contact us to tailor the delivery format, whether onsite, online, or blended, and to adjust duration options to meet their supervisor leadership program objectives, including the provision of a certificate of completion upon successful participation.

Contact Us

For registration inquiries, upcoming dates, or group pricing, please contact us:

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