

COURSE BROCHURE

# Fraud Prevention & Internal Controls

Professional Training Course

Skillslab Training Provider

Skills for Tomorrow's World 



## Course Description

### Course Overview

Fraud Prevention & Internal Controls is a comprehensive knowledge-based training program designed to help organizations and new managers understand how fraud risks arise, how they impact operations and reputation, and how effective internal controls can prevent, detect, and mitigate fraudulent activities. The course explains the fundamental principles of fraud prevention within a structured internal control environment, emphasizing governance, accountability, and ethical leadership.

For first-time managers, supervisors, and team leaders, this course delivers strong workplace value by clarifying their responsibilities in safeguarding organizational assets and ensuring compliance. Fraud prevention is not solely the responsibility of audit or finance functions; it is a core leadership obligation. As part of leadership training for new managers, this program builds awareness, strengthens control consciousness, and supports confident decision-making in environments where integrity and trust are critical.

### Key Outcomes

- By the end of this program, participants will be able to explain the nature and impact of fraud in organizational settings
- By the end of this program, participants will be able to identify common types of fraud affecting organizations
- By the end of this program, participants will be able to understand the role of internal controls in fraud prevention
- By the end of this program, participants will be able to recognize early warning signs and red flags of fraudulent behavior
- By the end of this program, participants will be able to describe managerial responsibilities in maintaining effective controls
- By the end of this program, participants will be able to support segregation of duties and authorization principles
- By the end of this program, participants will be able to contribute to a culture of ethics and compliance

- By the end of this program, participants will be able to demonstrate leadership accountability for fraud prevention

### **Who Should Attend**

- First-time managers with operational or financial responsibilities
- Supervisors and team leaders overseeing processes or resources
- High-potential employees preparing for leadership roles
- Finance, accounting, and procurement staff transitioning into management
- Internal audit, compliance, and risk management professionals
- Operations and administration managers
- Project and program managers responsible for controls

Prerequisites No prerequisites

### **Course Outline by days**

#### **Day 1 Understanding Fraud Risk and Managerial Accountability**

- Definition and characteristics of fraud in organizations
- Why fraud occurs and its organizational impact
- Types of fraud including asset misuse and reporting fraud
- Ethical leadership and accountability expectations
- Role of managers in fraud awareness

#### **Day 2 Foundations of Internal Control Systems**

- Purpose and objectives of internal controls
- Key components of effective control environments
- Policies, procedures, and control activities
- Importance of documentation and consistency
- Management responsibility for control effectiveness

#### **Day 3 Preventive Controls and Fraud Deterrence**

- Preventive controls versus detective controls

### **Day 4 Detecting Fraud and Control Weaknesses**

- Common fraud indicators and warning signs
- Role of monitoring and reporting mechanisms
- Internal reviews and management checks
- Coordination with audit and compliance functions
- Responding to identified control gaps

### **Day 5 Leadership Role in Sustaining Control and Integrity**

- Building a strong control-conscious culture
- Ethical decision-making and tone at the top
- Managing incidents and supporting investigations
- Continuous improvement of internal controls
- Course review and consolidation of key insights

### **Methodology**

This new manager leadership course is delivered through a primarily theoretical and structured learning approach designed to build strong conceptual understanding. The program uses clear explanations of fraud risk concepts, internal control frameworks, and leadership responsibilities supported by guided discussions and simplified illustrative cases. Interaction takes place at both individual and group levels through light discussions that reinforce learning without relying on heavy practical workshops.

Training materials include professionally prepared summary sheets, a participant workbook, simplified templates, and a practical toolkit to support management skills training and leadership development for team leaders. Minimal pre-work or optional follow-up support may be provided upon request only.

### **Assessment & ROI**

In-session assessment is conducted through short quizzes, guided question-and-answer discussions, and recap checks during each training day. These methods allow facilitators to validate understanding and reinforce key fraud prevention and internal control concepts.

request.

### **Instructor Profile**

Instructor assignment depends on the delivery date and city. We work with a global pool of trainers. Please contact us to confirm the most suitable available instructor for this course based on schedule and location.

### **Conclusion**

Fraud Prevention & Internal Controls is a leadership fundamentals course that equips new managers, supervisors, and team leaders with the knowledge required to protect organizational resources and uphold integrity. As part of a first-time manager training or supervisor leadership program, this course strengthens control awareness, supports ethical leadership, and enhances organizational resilience. Organizations are invited to contact us to tailor the delivery format onsite, online, or blended and to align the duration with their leadership development needs. A certificate of completion is available upon successful participation.

# Contact Us

For registration inquiries, upcoming dates, or group pricing, please contact us:

**Website**

[www.skillslab-training.com](http://www.skillslab-training.com)

**Email**

[info@skillslab-training.com](mailto:info@skillslab-training.com)

**WhatsApp**

+966 559 653 447

**Generated by Skillslab Training**

[info@skillslab-training.com](mailto:info@skillslab-training.com) | WhatsApp: +966 559 653 447

[www.skillslab-training.com](http://www.skillslab-training.com)