

COURSE BROCHURE

# Public Financial Management & Control

Professional Training Course

Skillslab Training Provider

Skills for Tomorrow's World 



## Course Description

### Course Overview

Public Financial Management & Control is a comprehensive, knowledge-based training program designed to strengthen understanding of how public funds are planned, allocated, controlled, and monitored within government and public sector organizations. The course focuses on the core principles of public financial management, internal control systems, budgeting discipline, accountability, and financial governance. It explains how financial control is not only a technical function but a managerial responsibility that directly affects service delivery, policy outcomes, and public trust.

For new and first-time managers, this course is particularly critical because financial decisions, approvals, and controls are embedded in daily managerial work. As part of leadership training for new managers, the program clarifies how managers contribute to financial discipline, compliance, and performance without needing to be financial specialists. The workplace value lies in developing managers who understand financial responsibilities, manage resources responsibly, and support transparent and effective use of public funds.

### Key Outcomes

- By the end of this program, participants will be able to explain the principles of public financial management
- By the end of this program, participants will be able to understand the role of financial control in government organizations
- By the end of this program, participants will be able to identify managerial responsibilities within financial control systems
- By the end of this program, participants will be able to link public financial management concepts to leadership training for new managers
- By the end of this program, participants will be able to recognize key risks related to public funds and expenditures
- By the end of this program, participants will be able to support budget discipline and cost awareness in their teams
- By the end of this program, participants will be able to understand the relationship between financial control and performance

**Who Should Attend**

- First-time managers in government and public sector organizations
- Supervisors responsible for budgets, resources, or expenditure control
- Team leaders involved in operational or program management
- High-potential employees preparing for managerial roles
- Staff working in finance-related coordination, planning, or control functions
- Managers responsible for ensuring compliance and efficient resource use

Prerequisites: No prerequisites

**Course Outline by days****Day 1 – Foundations of Public Financial Management**

- Purpose and scope of public financial management
- Public funds, accountability, and stewardship
- Differences between public and private financial management
- Managerial roles within financial governance
- Connection between financial discipline and leadership fundamentals course concepts

**Day 2 – Budgeting, Planning, and Resource Allocation**

- Budget cycles and planning principles in the public sector
- Linking budgets to policies and operational plans
- Resource prioritization and trade-off decisions
- Common budgeting challenges faced by new managers
- Role of supervisors in supporting budget discipline

**Day 3 – Financial Control Systems and Internal Controls**

- Purpose of financial controls in government
- Preventive and detective control mechanisms
- Segregation of duties and approval processes
- Linking control awareness to first-time manager training objectives
- Guided discussion on control failures and risks

- Compliance requirements and regulatory oversight
- Connecting monitoring responsibilities to management skills training
- Role of supervisors in maintaining compliance culture

### **Day 5 – Financial Accountability and Performance Orientation**

- Accountability for public resources and results
- Relationship between financial control and performance outcomes
- Managing financial risks and corrective actions
- Embedding financial responsibility into daily management
- Knowledge review, recap, and group discussion

### **Methodology**

The course is delivered through a primarily theoretical and structured learning approach suitable for public sector managers and supervisors. Core concepts related to public financial management, control frameworks, and leadership responsibilities are presented through clear explanations, guided discussions, and simplified public sector cases. Interaction takes place at both individual and group levels through reflective questions and light discussions rather than intensive practical workshops. Training materials include summary sheets, a structured workbook, conceptual templates, and a practical toolkit that supports understanding of financial control responsibilities. Optional minimal pre-work or optional follow-up sessions are available upon request only.

### **Assessment & ROI**

Assessment during the program is conducted through short quizzes, guided question-and-answer sessions, recap checks, and facilitated discussions to confirm understanding of public financial management and control concepts. These in-session assessments focus on knowledge acquisition, managerial awareness, and responsible decision-making rather than financial execution. Measurement of return on investment through key performance indicators, manager evaluations, or financial performance outcomes is managed internally by the client organization. Internal measurement is managed by the client organization and is outside the scope of our delivery. Optional follow-up or review sessions may be provided upon request.

### **Instructor Profile**

Public Financial Management & Control provides a strong conceptual foundation for supervisors, team leaders, and first-time managers seeking to strengthen financial discipline, accountability, and governance in public organizations. By integrating leadership development for team leaders with structured financial management thinking, the program supports better resource use, improved compliance, and stronger performance outcomes. Organizations are invited to contact us to tailor the delivery format, whether onsite, online, or blended, and to adjust duration options to meet their supervisor leadership program objectives, including the provision of a certificate of completion upon successful participation.

# Contact Us

For registration inquiries, upcoming dates, or group pricing, please contact us:

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